



**Address:** 3, Khaled Ibn Al-Waleed street, Sheraton, Heliopolis, Cairo 11361, Egypt

**Telephone:** +20 2 22 68 47 04

**Fax:** +20 2 22 68 47 05

**Internet:** [www.si-ware.com](http://www.si-ware.com)

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**Job Title: Project Manager**

**Location: Cairo, Egypt**

**Job Description**

The project manager will lead projects efficiently with strong leadership and communication skills to drive cross-functional teams of highly technical engineers. The right candidate has to demonstrate ability to understand the big picture where business and technical aspects have to be carefully balanced to achieve full customer satisfaction and organizational goals.

**Responsibilities:**

- Ensure that projects are completed on-time, on-budget and to-spec.
- Lead projects with varying size, scope and duration throughout the life of the project.
- Lead the project team through the process of clearly defining the project scope, objectives, key stakeholders, constraints, and risks.
- Develop the Project Charter and obtain its approval with project sponsors and stakeholders.
- Acquire, with the support of project sponsor(s), the resources needed to successfully perform all project activities.
- Supervise and monitor the execution process to ensure that the project's requirements are delivered on time and on budget with the planned resources.
- Communicate with customers to identify their needs, especially when product customization is needed.
- Monitor and evaluate the performance of project team members, and provide the necessary coaching and guidance when necessary to ensure project milestones are achieved effectively.
- Communicate with the relevant internal stakeholders (team members/subordinates and co-workers from other departments) to provide them with the needed input and get their buy-in on the project.
- Cooperate with technical leads to compare between technical and business alternatives that pertain to the project, and lead the project team to reach consensus about the project scope and schedule.
- Lead the project team to establish commitments to accomplish their work, and hold project team members accountable to keep their commitments.
- Proactively identify/diagnose problems and take timely corrective action as required.
- Manage crises and provide conflict resolution in a project management expert and professional manner.
- Clearly communicate project status on a regular basis to the internal project customer, project sponsors, and other interested parties.
- Provide performance appraisal input to Functional Managers for the personnel assigned to the project.



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#### Qualifications:

- Bachelor's degree in Electrical, Electronics, Mechatronics, Mechanical or Materials Engineering disciplines.
- 3+ year's hands-on experience in project management.
- Direct experience with customers and proficiency in tackling their issues.
- Action oriented with ability to see the big picture about business and technical strategy for a project.
- Proficient with Microsoft Project Management Software or commonly used project management software.
- Knowledge of PMP is a plus.
- Highly motivated, self-starter requiring little supervision; ability to multitask.
- Self-confident and willing to assume a leadership role, especially in ambiguous situations with cross functional teams who do not report in direct manner to the project manager.
- Team player with good leadership and people skills; able to manage and resolve conflicts.
- Able to motivate a technical/engineering team to be action oriented, set priorities, solve problems, and keep commitments.
- Maturity to know which areas selectively need attention to detail.
- Good listener with strong analytical and organizational abilities.
- Excellent oral and written communication and presentation skills.

**Potential candidates are welcome to forward their resumes to [human.resources@si-ware.com](mailto:human.resources@si-ware.com).  
Please mention the job title in the subject of your email.**